

A must see destination.

Travelling for business? **travel smart, travel safe**

As a business traveller, your overseas trips are often organised by your employer. While they might take care of your flights and hotel bookings, your personal safety overseas is your own responsibility. There are three important things you need to do.

Insurance

Travel insurance is as essential as your passport. Your destination may be low-risk or familiar, but you still need to be covered for accidents, illness and bad luck. If your employer has arranged insurance for you, make sure you fully understand its coverage.

Stay smart and connected

As a business traveller you don't always get to choose when and where you travel. Subscribing to the travel advice on **smartraveller.gov.au** gives you access to the latest information before and during your trip. You may have visited your destination many times before but it's important to stay informed. The travel advice will also provide information on how to increase your safety when in high-risk countries.

Registering with **smartraveller.gov.au** is simple and free and means that the Department of Foreign Affairs and Trade will try to contact and assist you in the event of an emergency such as a natural disaster or civil disturbance. Ask your employer to register you when they book your flights or go online to register yourself.

Cultural respect and legal awareness

Just as observing local customs makes good business sense, it's important to respect the social customs and laws of your destination for your own security.

Always conduct yourself in a way that is consistent with the culture and laws of the country you're in. If you get into trouble or are arrested, contact the nearest Australian diplomatic office for assistance.

**Take these simple steps to travel smart, travel safe
and focus on your business.**

